

Covid-19 Risk Assessment for Short-Term and Holiday Rentals and Self-Catering Properties

Property Name	Budds Barns	Date of Next Review:	17/7/20
Date of Assessment	29/6/20	Notes:	Review will be carried out at next changeover or if UK government issues further
Assessment Carried out by	Andy Gillies		

What are the Hazards?	Who Might Be Harmed and How?	What are you already doing to control the Risk?	What further action do you need to take to control the risk?	Risk Factor / Urgency		
				High	Medium	Low
<p>Person to person contact during COVID 19 pandemic (Host and guest)</p>	<p>Becoming infected with COVID19 and further spread the infection</p>	<p>All future guests have received an initial email reminding them of the need to maintain social distancing and follow all guidelines during their stay.</p> <p>Guests receive a further email in the week prior to their arrival advising them of the following:</p> <p>Contact between hosts and guests to be via phone email text or message apps wherever possible</p> <p>Guests to let themselves into cottages</p> <p>Hosts will only access cottage in an emergency or if there is no other option to carry out an essential repair</p> <p>Guests advised not to visit other cottages</p>	<p>We will monitor the effectiveness of these policies and introduce further measures if required</p>			X

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Cleaner / housekeeper not fit for work and infected with COVID 19	Could spread COVID 19 through cleaning within the property	All cleaning staff reminded of requirement to declare Covid symptoms				x
Cleaning regimes not effective / fit for purpose	Contaminated accommodation / spread of COVID 19	<p>All cleaning staff given a copy of the PASC check list for cleaning self catering units.</p> <p>All cleaning staff trained in new requirements for cleaning.</p> <p>All staff provided with correct protective clothing and advised on its use</p> <p>Owners carry out periodic checks to ensure standards are met</p>	We will continue to review and if necessary take any further measures required			x
Incorrect / ineffective cleaning materials used / Cleaning regimes not recorded	Not cleaning or sanitising the property correctly	<p>Staff follow the PASC Cleaning Check List</p> <p>All cleaning materials sourced from recommended suppliers</p>	This will be part of the ongoing review			x

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<p>Dealing with a guest who is unwell or infectious outbreak in your property</p>	<p>The spread of an infection outbreak</p>	<p>Guests advised of requirement to declare possible symptoms to owners and immediately self isolate and get tested.</p> <p>Guests advised that they must return home if testing positive and must advise owners.</p> <p>If they cannot return home they must seek advice of a healthcare professional</p> <p>Hosts will follow strict distancing policies in the event of a guest having to isolate as regards delivery of medicines essential items and bags for used linen etc</p>	<p>These measures are always under review</p>	<p>x</p>		
<p>Incorrectly laundered bedding</p>	<p>Bacteria not killed off properly</p>	<p>We follow the PASC guidelines for quarantining and laundering bedding and soft furnishings</p>	<p>Will review if further advice issued</p>			<p>x</p>
<p>Changeover clean</p>	<p>Contaminated accommodation / spread of COVID 19</p>	<p>All PASC guidelines will be followed</p>	<p>Will review if further advice issued</p>			<p>x</p>
<p>Legionella</p>	<p>Infection of Legionella from standing water if the property has been lying empty</p>	<p>Showerheads cleaned in disinfecting/sterising solution and systems flushed through</p>				<p>x</p>

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Notes on completion

It is our policy to adhere to the guidelines issued by the UK government and PASC UK (The Professional Association of Self Caterers)